

New Zealand College of Chinese Medicine Domestic Enrolment Form 2026			
P O Box 17467, Greenlane Auckland 1546		Email: enrolment@chinesemedicine.ac.nz Phone: 09 580 2376 or 0800888518	
Welcome to the New Zealand College of Chinese Medicine. Please read the instructions below carefully before you complete this Enrolment Form.			
INSTRUCTIONS			
The purpose of this enrolment form is to obtain information we need to enrol you into a programme or course at our organisation. We also need to collect information from you which is required by government agencies for statistical and registration reasons. Please fill in the form accurately by: • Completing all sections of this form. • Printing your answers clearly in blue or black pen, or by ticking the box that applies for multi-choice questions. Do not use red pen or pencil. • Signing the form on page 4 and the Declaration Form on page 9. • Attaching all additional documentation required for government funding purposes. A description of the required documentation is provided on page 7 of this form.			
A QUALIFICATION			
1	Please tick the qualification you wish to enrol in for 2025	☐ Master of Chinese Medicine ☐ Bachelor of Health Science with major in: ☐ Chinese Medicine (CM) ☐ Acupuncture (Acu) ☐ Graduate Certificate in Chinese Medicine (Tuina Massage) - (Level 7) ☐ Diploma in Tuina - (Level 7) ☐ NZ Diploma in Remedial Massage (Level 6) ☐ NZ Diploma in Wellness and Relaxation Massage (Level 5) ☐ NZ Certificate in English (Level 5)-Academic ☐ NZ Certificate in English (Level 4)-Academic	Office Use
	Qualification Start Date:	_____ / _____ / 2026	
	Qualification End Date (if known):	_____ / _____ / _____	
2	Have you studied at NZCCM before?	Yes ☐ No ☐	
3	Do you intend to study:	Part-time ☐ Full time ☐	
4	Please enter the codes of the courses you wish to enrol in for 2026:		
	Course Code:	Course Code:	
	Course Code:	Course Code:	
	Course Code:	Course Code:	
	Course Code:	Course Code:	

	If a Special Plan, please explain(with prior approval only)						
B	PERSONAL DETAILS						
5	Print your full legal name						
	Family Name						
	Given Name(s)						
6	Preferred first name:						
	Previous name(s) you were known by:						
7	If you have previously enrolled at NZCCM under another name, what was that name?						
8	Preferred title	Ms ☐	Miss ☐	Mrs ☐	Mr ☐	Other (Specify) ☐	
9	Date of Birth		10	Gender:	Male ☐	Female ☐	Another Gender ☐
		day month year					
11	If you know your NSN (National Student Number), please write it here. <i>If you answered Yes to Question 2, you MUST fill in this section.</i>		- -				
12	NZ IRD Number <i>You MUST provide your IRD number if you are intending to claim Final Year Fees Free after gaining your qualification.</i>		- -				
13	Citizenship and Residency <i>You may need to supply evidence of residence or citizenship*</i>		Tick the box that best describes your citizenship: New Zealand Citizen ☐ NZL, go to 12a Australian Citizen ☐ AUS, go to 12a Other ☐ If "Other", Please specify your Country of Citizenship (For students with dual citizenship, specify the country of citizenship of the passport used to enter New Zealand.): Country of Citizenship: _____ Tick the box if you have New Zealand or Australian Permanent Resident Status: New Zealand Resident Visa Holder ☐ Australian Permanent Resident ☐				
14a			During your time studying in this qualification will you be residents in New Zealand or overseas? In New Zealand ☐ Overseas ☐				

14b	Please also specify your fee/assistance status. Note: * Always use 00 for New Zealand Citizen; use 00 for New Zealand resident visa holder and Australian Citizen or Australian Permanent Resident residing in New Zealand during the time studying this qualification. ** Use 06 for a student enrolled in a programme of study that is: • A PhD (level 10 on the NZQF); and • Wholly research (for example, 120-point thesis) Use 03 for an international student enrolled in a programme of study that is a Masters (Level 9 on the NZQF) or a Doctoral Programme, excluding PhDs (Level 10 on the NZQF).	☐ Domestic Student* 00 ☐ NZAID Student 01 ☐ International Fee-Paying Student (including people on current work visa) 03 ☐ Student on a recognised exchange scheme 04 ☐ Foreign Research Based Post-Graduate** 06 ☐ Diplomatic staff or family, or persons associated with Antarctic Programme 08 ☐ International On-Shore PhD student 09 ☐ International student doing ITO off-job training 12 ☐ Refugee or protected person, yet to be granted a resident visa; the immediate family ^[1], also without a resident visa, of a person with refugee or protected person status; and those who have made a claim to be recognised as a refugee or protected person 13 ☐ 2021 Resident Visa pathway, children aged 25 years or under on 1 January 2022 and residing in New Zealand, of a person on an eligible work visa for the 2021 Resident Visa ^{[2] 14}																																																																								
15	What ethnic group(s) do you belong to? You may tick up to three boxes, which apply to you*.	<table border="0"> <tr> <td>New Zealand European</td><td>☐ 111</td> <td>Filipino</td><td>☐ 411</td> </tr> <tr> <td>Māori</td><td>☐ 211</td> <td>Cambodian</td><td>☐ 412</td> </tr> <tr> <td>Samoan</td><td>☐ 311</td> <td>Vietnamese</td><td>☐ 413</td> </tr> <tr> <td>Cook Islands Māori</td><td>☐ 321</td> <td>Other Southeast Asian</td><td>☐ 414</td> </tr> <tr> <td>Tongan</td><td>☐ 331</td> <td>Chinese</td><td>☐ 421</td> </tr> <tr> <td>Niuean</td><td>☐ 341</td> <td>Indian</td><td>☐ 431</td> </tr> <tr> <td>Tokelauan</td><td>☐ 351</td> <td>Sri Lankan</td><td>☐ 441</td> </tr> <tr> <td>Fijian</td><td>☐ 361</td> <td>Japanese</td><td>☐ 442</td> </tr> <tr> <td>Other Pacific Peoples</td><td>☐ 371</td> <td>Korean</td><td>☐ 443</td> </tr> <tr> <td>British and Irish</td><td>☐ 121</td> <td>Other Asian</td><td>☐ 444</td> </tr> <tr> <td>Dutch</td><td>☐ 122</td> <td>Middle Eastern</td><td>☐ 511</td> </tr> <tr> <td>Greek</td><td>☐ 123</td> <td>Latin American</td><td>☐ 521</td> </tr> <tr> <td>Polish</td><td>☐ 124</td> <td>African</td><td>☐ 531</td> </tr> <tr> <td>South Slav</td><td>☐ 125</td> <td>Other Ethnicity</td><td>☐ 611</td> </tr> <tr> <td>Italian</td><td>☐ 126</td> <td>Not Stated</td><td>☐ 999</td> </tr> <tr> <td>German</td><td>☐ 127</td> <td></td><td></td> </tr> <tr> <td>Australian</td><td>☐ 128</td> <td></td><td></td> </tr> <tr> <td>Other European</td><td>☐ 129</td> <td></td><td></td> </tr> </table> If "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other" please specify what specific ethnicity below.	New Zealand European	☐ 111	Filipino	☐ 411	Māori	☐ 211	Cambodian	☐ 412	Samoan	☐ 311	Vietnamese	☐ 413	Cook Islands Māori	☐ 321	Other Southeast Asian	☐ 414	Tongan	☐ 331	Chinese	☐ 421	Niuean	☐ 341	Indian	☐ 431	Tokelauan	☐ 351	Sri Lankan	☐ 441	Fijian	☐ 361	Japanese	☐ 442	Other Pacific Peoples	☐ 371	Korean	☐ 443	British and Irish	☐ 121	Other Asian	☐ 444	Dutch	☐ 122	Middle Eastern	☐ 511	Greek	☐ 123	Latin American	☐ 521	Polish	☐ 124	African	☐ 531	South Slav	☐ 125	Other Ethnicity	☐ 611	Italian	☐ 126	Not Stated	☐ 999	German	☐ 127			Australian	☐ 128			Other European	☐ 129		
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16	If you identified as Māori in Question 15, What is the name of your iwi affiliation?? You may enter more than one iwi. If you do not know your iwi, please enter 'Don't Know'.	Iwi: Rohe (Iwi home area): Iwi: Rohe (Iwi home area): Iwi: Rohe (Iwi home area):																																																																								

¹ 'Immediate family' is used as defined by the Domestic Tertiary Students Notice (2)(c) as including the partner and any child in New Zealand of a person recognised as a refugee or protected person, or if the person recognised is a dependent child, their parents and any siblings in New Zealand. Refer to www.education.govt.nz/our-work/legislation/definition-of-domestic-student/

² This category of domestic tertiary student will apply for the 2022 and 2023 calendar years only. The specific criteria are outlined in the Domestic Tertiary Students Notice (2)(j). Refer to www.education.govt.nz/our-work/legislation/definition-of-domestic-student/

17	What was your MAIN activity or occupation in New Zealand on 1 October 2025 – that is before you began your study? <i>You may tick only one box.</i>	☐ Secondary school student 01 ☐ Non-employed or beneficiary (excluding retired) 02 ☐ Wage or salary worker 03 ☐ Self-employed 04 ☐ University student 05 ☐ Polytechnic student 06 ☐ House-person or retired 08 ☐ Overseas (irrespective of occupation) 09 ☐ Private Training Establishment student 11 ☐ Wānanga student 12	
18	Police Vetting is a compulsory part of our admissions process for applicants entering clinical placements or other regulated settings. Applicants are required to submit a Consent Form for Police Vetting, and any associated costs for vetting are the responsibility of the applicant, unless specified otherwise by NZCCM. <i>Domestic Students and APL applicants will be subject to New Zealand Police Vetting, and where applicable, overseas police clearances if they have resided overseas.</i>	☐ I Consent to police vetting ☐ I have received and signed the Consent Form and have paid the appropriate fee	
19 a	Do you live with the effects of significant injury, long-term illness, or disability?	Yes ☐ No ☐	
19 b	Disability Support Required? If yes, please provide the relevant diagnosis from a specialist practitioner to specify the support needed:	Yes ☐ No ☐	
I declare that all information provided about my significant injury, long-term illness, or disability is correct. Signed by ----- Date ----- <i>The information you supply will be kept confidential and used solely for the purpose of support while studying at NZCCM.</i>			
C ACADEMIC INFORMATION			

20	Secondary Education	a) What was the name of the last secondary school you attended? Include the city and country. _____ b) What year was your last at secondary school? c) What is the highest level of achievement you obtained at secondary school? <i>Your highest achievement may be a traditional award such as School Certificate, or you may have earned credits or a National Certificate at a certain level on the National Qualifications Framework (NQF). Your NZQA Record of Achievement will show the standards, credits, and qualifications you have achieved.</i> Please tick only one box. ☐ No formal secondary qualifications 00 ☐ 14 or more credits at any level 11 ☐ NCEA Level 1 or School Certificate 12 ☐ NCEA Level 2 or 6th Form Certificate 13 ☐ University Entrance 14 ☐ NCEA Level 3 or Bursary or Scholarship 15 ☐ Overseas qualification (IB & Cambridge Exams) 19 ☐ Other 98 ☐ Not Known 99 If you selected "Overseas qualification" or "Other," please provide details of your qualification at secondary school level.
21	Tertiary Education <i>Do not include enrolments in community classes.</i>	Will this be the first time you have enrolled in a University, Subsidiaries of Te Pūkenga (<i>Institutes of Technology or Polytechnics</i>), College of Education, Industry Training Organisation, Government Training Establishment, Private Training Establishment or Wānanga either in New Zealand or overseas since leaving school? No ☐ Yes ☐ If you answered "No", please enter the name of the organisation you studied at and the first year of your enrolment: Organisation name: _____ Year: What year do you expect to complete the academic requirements of your course/s in order to graduate with your qualification? Year:

22	Please list all of the tertiary qualifications you hold, the month and year you completed each, and the tertiary education organisation that it was completed at.			
		Tertiary education organisation	Qualification	Month and year of completion
		Alternatively, attach your academic transcript from the tertiary education organisation and/or a copy of your NZQA record of achievement.		

D DOCUMENTATION	
	To be treated as a domestic student, and so be entitled to the Government tuition subsidy, you must be: - a citizen of New Zealand (including students from the Cook Islands, Tokelau, or Niue who have New Zealand citizenship) or - a permanent resident of New Zealand or - a citizen or permanent resident of Australia residing in New Zealand or - a citizen of New Zealand (including students from the Cook Islands, Tokelau, or Niue who have New Zealand citizenship). If you are studying overseas full-time and face-to-face at a campus or delivery site of a New Zealand tertiary education organisation (TEO), you may also qualify as a domestic student if: - you are a permanent resident of New Zealand or a citizen or permanent resident of Australia and - you are studying in an approved country and - the overseas study is Level 7 or above on the New Zealand Qualification Framework. The 29 approved countries are in the Asia, Latin America and Middle East regions. A full list is available on the Education New Zealand website. You must provide evidence of citizenship or permanent residency. To do so you must produce one of the following: - Birth certificate with place of birth stated as New Zealand, Cook Islands, Tokelau, or Niue. - New Zealand passport. - A certificate of identity. - A statement of Whakapapa, including date of birth, countersigned by a kaumatua. - A New Zealand certificate of citizenship. - Overseas passport with residency stamp. You can bring the original documentation to the enrolment desk, alternatively please provide a certified copy. This means a photocopy, photograph or scanned copy of your original document, signed as being a true and accurate copy by a Justice of the Peace (JP), Barrister or Solicitor, Notary Public, Court Register or Deputy Registrar, Member of Parliament, Land Transport New Zealand, Public trust, or local authority employee designated for this purpose. When a learner is in a remote community and unable to access a person listed in the Oaths and Declarations Act, a member of the New Zealand Police, school principal, minister of religion, or general practitioner is acceptable. Please note that your name, date of birth, and residency as entered on this enrolment form will be included in the National Student Index, and will be used in Authorised Information Matching programmes with official government information such as the New Zealand Birth Register, to verify the information provided. On occasion, more than one National Student Number is created for an individual. The Ministry regularly monitors the quality of the National Student Index and, when duplicates or errors are discovered, it works with providers and government agencies to merge duplicates and correct errors. This may require the documentation you provide at enrolment being shared between agencies authorised to access the National Student Index to make these corrections. For further information please see: National Student Number (NSN): for schools – Education in New Zealand

23	Please list here all documents that you have attached to this enrolment form. <i>Documents should be securely stapled to the back of the form.</i>		
E BANK ACCOUNT DETAILS			
24	In order to process any scholarship/refund/subsidy payment to your account in a timely manner, please provide your bank account details. --- --- / --- --- --- --- --- --- --- / --- --- ---		
F CONTACT DETAILS			
25	Home Address and contact Details	Home Address: Street Address: Suburb: Town/City: Post Code:	Postal Address: (if different from home address) Street Address: Suburb: Town/City: Post Code:
		Phone: ()	Mobile: ()
		Email:	
26	Address While Studying	Address while Studying (if different from home address): Street Address: Suburb: Town/City: Post Code:	
		Phone: ()	Mobile:
		Email:	
	Next of Kin or Emergency Contact:	Name:	Phone: ()

Please Note: It is the student's responsibility to notify NZCCM of any changes in their contact details whilst enrolled in the College.

ALTERATIONS or CANCELLATIONS

The College reserves the right to:

- Cancel a course or programme due to insufficient enrolment numbers.
- Change course delivered in any Semester to meet exit qualification requirements.
- Make changes to its policies, procedures, and requirements as deemed necessary, subject to Council and Senior Management approval.
- Alter the course content, provision, or fees for any course or programme subject to NZQA and TEC approval.
- All tuition fees, and any discounts only apply to the current year and are subject to annual review in accordance with NZQA and Tertiary Education Commission (TEC) fee-setting policies. There is no ongoing right to discount access.

DECLARATION

Privacy – New Zealand College of Chinese Medicine (NZCCM) collects and stores information from this form to:

- manage the business of NZCCM (including internal reporting, administrative processes, and selection of scholarship and prize winners)
- comply with the requirements of the Education and Training Act 2020 and other legislation^[3] relating to the maintenance of records
- supply information to government agencies and other organisations as set out below.

When required by law, NZCCM releases information to government agencies such as the New Zealand Police, the Department of Justice, the Ministry of Social Development, and the Accident Compensation Corporation (ACC). In handling data supplied by you on this form, government agencies are required to comply with the provisions of the Privacy Act 2020. In signing this enrolment form you authorise the disclosure of your personal information on the understanding that NZCCM will comply with the legal requirements in relation to the use and disclosure of personal information, as set out in the Privacy Act 2020, the Education and Training Act 2020 and other relevant legislation. You are entitled to request for any information that NZCCM holds about you and request to correct any errors in that information. Contact the Enrolments Team – enrolments@chinesemedicine.ac.nz

The Privacy Act 2020 has the stated aim of protecting the privacy of individuals. It also governs the collection, use, storage, and disclosure of personal information. The Privacy Act requires NZCCM to collect, hold, handle, use, and disclose personal information in accordance with the twelve information privacy principles in the Act.

<https://www.legislation.govt.nz/act/public/2020/0031/latest/LMS23223.html>

Supply of information to government agencies and other organisations

NZCCM supplies data collected on this form to government agencies, including:

- the Ministry of Education
- Education New Zealand
- the New Zealand Qualifications Authority
- the Tertiary Education Commission
- the Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans)
- Immigration New Zealand (for those who are not New Zealand citizens or permanent residents) and the Ministry of Business, Innovation and Employment
- Agencies that support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).

Those agencies use the data collected from NZCCM to:

- Administer the tertiary education system, including allocating funding and the administration of the Fees-Free and Fees-Free Trades Training initiatives
- Develop policy advice for the government
- Conduct statistical analysis and research.

Your personal details (name, date of birth, and residency) as entered on this form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register.

The government agencies above may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government, and for research purposes.

Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

³ This includes legislation governing the maintenance of official records and for accountability for public funding.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. You also acknowledge NZCCM's policy on withdrawal and refund of fees, contained in the NZCCM prospectus.

Rules – By signing this enrolment form, you agree to comply with the published NZCCM policies, rules, and regulations regarding attendance, academic integrity and progress, conduct, and use of information.

Declaration: I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

Signature _____ **Date** ____/____/____

Please ensure you have signed both the Enrolment Form and the Declaration Form before handing to the Enrolments Team.

Office Use Only			
Date Received:		Interview date:	
Application Checked By:			
Additional Documents Required:		☐ Proof of ID ☐ Academic Transcripts ☐ English Language Test Results ☐ Other:	
All Documents Received:	☐ Yes ☐ No	Date Completed:	
Faculty Recommendation:		☐ Accepted ☐ Conditional Offer ☐ Rejected Signature by Head of Faculty:	
Approved by Chair of PMC	☐ Yes ☐ No	Signed:	
Approved by College Principal (<i>master's degree only</i>)	☐ Yes ☐ No	Signed:	
Letter of Conditional Offer Sent:		Date: _____ Sent By: _____	
Enrolment Completed on SELMA & ID		Date: _____ Completed By: _____	
Conditional or Confirmation Sent to Student:		Date: _____ Sent By: _____	